

**RESOLUTION OF THE BOONTON TOWNSHIP COMMITTEE
AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH KUSTOM HR
FOR FRACTIONAL HUMAN RESOURCES SERVICES**

WHEREAS, there exists a need for fractional human resources services for the Township of Boonton; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., authorizes the award of contracts for "Professional Services" without competitive bids; and

WHEREAS, the fractional human resources services to be provided by Kustom HR require specialized knowledge, expertise, and skill not generally available through competitive bidding, including employment law compliance, employee handbook development and maintenance, employee relations support, and performance management; and

WHEREAS, Kustom HR possesses the requisite expertise and qualifications to perform such services; and

WHEREAS, Kustom HR has submitted a proposal for fractional human resources services; and

WHEREAS, the Township Committee wishes to retain Kustom HR to provide fractional human resources services on a month-to-month basis at a rate of \$2,500.00 per month, for a total amount not to exceed \$17,500.00 through December 31, 2026 without further action of the Township Committee; and

WHEREAS, the Township's Chief Financial Officer has certified that funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law requires that the resolution authorizing the award of professional services without competitive bids and the contract itself be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Boonton, in the County of Morris, and State of New Jersey, as follows:

1. A professional services agreement with Kustom HR is hereby authorized to be awarded without competitive bidding in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), because the services require specialized knowledge, expertise, and skill, including employment law compliance, employee handbook development and maintenance, employee relations support, and performance management, not generally available

through competitive bidding, and Kustom HR possesses the requisite expertise to perform such services.

2. Kustom HR shall provide fractional HR services to the Township as set forth in its proposal attached hereto and incorporated herein.
3. Notice of this action shall be published on the Township's official website and posted in the usual places for public inspection. The contract and this resolution shall be available for public inspection in the office of the Township Clerk.
4. A copy of this resolution shall be provided to the Township's Chief Financial Officer and to Kustom HR for their information and guidance.

This Resolution shall take effect immediately.

Adopted: June 8, 2026

I hereby certify the above to be a true certified copy of a resolution adopted by the Township Committee of the Township of Boonton at a duly convened meeting held on June 8, 2026.

Douglas Cabana, Municipal Clerk
Township of Boonton